

Job Title: Registered Veterinary Technician

Department: Gigi's – Veterinary Services

Classification: Full time, hourly, non-exempt, non-seasonal

Reports to: Staff Veterinarians

SUMMARY

Primary technician for Gigi's Shelter for Dogs and Columbus Humane veterinary medical and surgical department. Provides support to Staff Veterinarians to ensure high quality of veterinary services for animals in the care of Gigi's Shelter for Dogs and Columbus Humane.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Primary responsibility for assisting with surgery, dentistry, and preventative medical care for resident animals including diagnostics. Includes conducting assessments of overall animal health in consideration of adoption and placement.
- Assist with emergency medicine.
- Works extensively with The Ohio State University College of Veterinary Medicine faculty and students.
- Monitors and reports changes or concerns in animal health or behavior to Staff Veterinarians, and/or Operations Manager as necessary.
- Cleans, sanitizes and disinfects animal living environments as necessary.
- Follows proper safety protocols for people and animals and sets a high standard for quality animal handling.
- Administers vaccinations and treatments for healthy, sick, and injured animals as necessary.
- Participates in the process of euthanasia including candidate selection and implementation as necessary.
- Actively supports staff and promotes the development of skills related to the advancement of our goals and mission. Represents Gigi's Shelter for Dogs and Columbus Humane in a professional and courteous manner at all times.
- Provides quality service to customers, volunteers, and staff recognizing their individual contribution to the success of our organization.
- Assists with pharmaceutical inventory management, monitoring, ordering, and control as necessary.
- Performs other duties and special projects as assigned by Staff Veterinarians.

SUPERVISORY RESPONSIBILITIES:

Works in partnership with Staff Veterinarians to supervise Veterinary Assistants to ensure source shelter partner and animal needs are met.

QUALIFICATIONS:

Excellent animal care and handling skills. Committed to maintaining a high standard of care for animals and supporting the mission of Gigi's Shelter for Dogs and Columbus Humane. Able to exercise good judgment when dealing with the public and staff and when dealing with confidential information. No allergies to animals.

EDUCATION AND EXPERIENCE:

Must be a registered Veterinary Technician with demonstrated experience in animal care and handling. Experience with Microsoft Office and PetPoint software a plus.

COMMUNICATION SKILLS

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from clients, regulatory agencies, or members of the business community.

MATHEMATICAL SKILLS

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations such as drug calculations and dilutions. Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems.

CERTIFICATES, LICENSES, REGISTRATIONS

Must possess a valid Ohio Driver's License and insurable driving record. Must possess a current and valid Ohio Registered Veterinary Technician License.

PHYSICAL DEMANDS

Must be able to lift up to 50 pounds with reasonable accommodation. Position includes frequent bending and stretching as well as standing for long periods of time.

WORK ENVIRONMENT:

Work is performed in a normal shelter setting including exposure to hazardous chemicals and potential of exposure to parasites and infectious diseases that can be carried and transmitted by animals. Subject to animal bites and scratches while handling animals of questionable temperament. Must be able to lift up to 50 pounds with reasonable accommodation. Position includes frequent bending and stretching as well as standing for long periods of time.